

**STUDENT RECORDS EXHIBIT
DIRECTORY INFORMATION SAMPLE FORM**

Dear Parent or Eligible Student:

The school district has designated certain categories of student information as “directory information.” Directory information includes a student’s name, student ID number as defined below, address, telephone number, date and place of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, degrees and awards received, most recent school attended, grade level, photograph, e-mail address, and enrollment status.

If you object to the release of any or all of the directory information listed above, you must do so in writing within 10 business days of receiving this notice. For your convenience, you may note your objections to the release of directory information on this form and return it to the Building Principal.

_____ Please do not release any directory information without my prior consent.

Or

_____ The following may not be released without my consent:

- ☐ Name
- ☐ Address
- ☐ Telephone number

(Parent/Guardian or Eligible Student Signature)

(Date)

Date: